



CIRCLES OF SUCCESS LEARNING ACADEMY SCHOOL

DISCIPLINE PLAN

STUDENT BEHAVIOR AND DISCIPLINE POLICIES

The proposed codes of behavior underscore our belief that in order for learning and positive education to occur, students must engage in conduct that reflects respect for themselves and others, including other students, teachers, principal, support staff, and school visitors. In keeping with this belief, students will comply with:

- the dress code – school uniform
- a communication code –use appropriate terms of politeness and refrain from the use of profanity. Use inside voices throughout the building.
- a social conduct code – avoid behaviors disruptive to a positive school environment. Be respectful of others.
- Although additional infractions may exist per grade, the following warrants overall consequences and daily conduct grades. First infractions are always verbal warnings. Moving from E, S, N, and U are at the teacher’s discretion. The following types of behavior will result in consequences that range from warnings or conferences, In-school Suspension, Home Suspension, Board Suspension, or even Expulsion dependent upon the severity and/or continuation of Code of Conduct violations. This is not an exhaustive list, other actions not specifically mentioned here that result in disruption of the educational process, health or safety violations, or jeopardizing the good order of school may be subject to sanctions. Both positive rewards and consequences will be used to encourage appropriate behavior in school.

CONDUCT To ensure consistency regarding conduct there will be a school wide conduct point system used. At the end of the nine-week period, points will be totaled for each student. The total points will be divided by the number of days in the period to get an average conduct grade.

Points awarded daily

E = 4

S = 3

N = 2

U = 1

Nine weeks conduct average

E = 4.0 – 3.5 S = 3.49 – 3.0 N = 2.99 – 2.0 U = 1.99 and below

Excellent/Outstanding/Satisfactory/Needs Improvement /Unsatisfactory

COSLA Behavior Principles--LEAD

Our goal at Circles of Success Learning Academy is to ultimately produce leaders who function productively and excel in an ever changing community. To attain this mission, students are guided by the behavior principles:

Lead and always follow what's right.

Earn respect. Give respect.

Act second. Think first.

Do the right thing. Make the right choices.

COSLA's Discipline Policy

Policy Statement

At COSLA, we are committed to creating a positive and safe learning environment for all students. This discipline policy outlines the expectations for student behavior, the procedures for addressing violations, and the rights of students under disciplinary action.

1. Code of Conduct

All students are expected to:

- Respect peers, staff, and school property.
- Follow classroom and school rules.
- Behave in a manner conducive to learning.

2. Behavioral Expectations

Infractions will be categorized as minor or major.

- Minor infractions may include disruptive behavior, inappropriate language, or minor violations of school rules.
- Major infractions may include physical aggression, harassment, or damage to school property.

3. Due Process

Students and parents/guardians have the right to due process in the disciplinary process. This includes:

- Notification: Students will be informed of the alleged behavior and given an opportunity to respond.
- Investigation: An impartial investigation will be conducted to gather facts regarding the incident.
- Documentation: All steps taken during the investigation will be documented for accountability.

4. Manifestation Meetings

A manifestation meeting will be held if:

- A student with an Individualized Education Program (IEP) faces suspension or expulsion.
- The meeting will review whether the behavior in question was a manifestation of the student's disability.

Process for Manifestation Meetings:

- The meeting will be convened within 10 school days of the decision to take disciplinary action.
- Participants will include the student's IEP team, a parent/guardian, and relevant school personnel.
- The team will determine if the behavior was related to the student's disability and discuss alternative strategies for support.

5. Disciplinary Consequences

Consequences for inappropriate behavior will be developmental and may include:

- Verbal warnings
- Parent notifications
- Time-outs or loss of privileges
- Reflection sessions or restorative practices
- Short-term suspension (as per district policies for major infractions)

6. Appeal Process

If a parent/guardian wishes to appeal a disciplinary decision, the following steps should be taken:

1. Written Appeal: Submit a written appeal to the school principal within 5 school days of the disciplinary action. This appeal should outline the reasons for contesting the decision.
2. Meeting with the Principal: The principal will schedule a meeting with the parents/guardians and the student to discuss the appeal within 5 school days of receiving the appeal.
3. Final Decision: The principal will provide a written response to the appeal within 3 school days after the meeting. This response will be documented in the student's records.

7. Review and Amendments

This discipline policy will be reviewed annually to ensure effectiveness and relevance. Input from students, parents, and staff will be considered in any amendments.